

Minnesota Joint Underwriting Association
12400 Portland Ave S, Suite 190
Burnsville, MN 55337
1-800-552-0013 or 952-641-0260
Fax: 952-641-0274
www.mjua.org

Enclosed please find a one page renewal application for your assisted living facility, nursing home, home health care facility, or nursing services agency. If your facility has multiple locations, please fill out a separate form for each location. You must complete the application and return to the MJUA before **April 20, 2018** in order to receive an offer of renewal for the upcoming policy period. If you fail to complete the application, we will assume that you no longer wish to be insured and your coverage will cease on 7/1/2018.

Please return the following to our office by the April 20, 2018 deadline:

1. The enclosed one page application (completed)
2. Copies of your current licenses
3. Minnesota Department of Health surveys
4. Copy of your driver license

We no longer accept renewal premium payments made by agencies. Renewal payments must be made in the form of check or money order by the insured.

If the total renewal amount shown on the offer of renewal is more than \$2,000 the insured may remit 50% of the total. The remainder is due five months from the effective date.

If you have any questions or need any help with the process, please don't hesitate to call.

Sincerely,

Kelly Finney

Kelly Finney
Underwriter

kellyo@mjua.org

Direct Dial: 952-641-0261

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BURNSVILLE MN 55337